

**R.L. DI LASCANI ROBERTO**  
Viale Vittoria 4/D  
29021 Bettola, Italia

## PRIVACY POLICY

### Information provided pursuant to Art. 13 of EU Reg. 2016/679 (hereafter GDPR)

#### Information of a general nature

We inform the interested parties (ex. Art. 4, para. 1 of the GDPR) of the following general profiles, which are valid for all areas of the processing:

- all data are processed in a lawful, correct and transparent manner in relation to the data subject, in compliance with the general principles established by Art. 5 of the GDPR;
- specific security measures are implemented to prevent data loss, illicit or improper use, and unauthorized access.

#### References and rights of the interested parties

- the Data Controller is the undersigned Company, in the person of its pro-tempore legal representative, to whom it is possible to apply in order to exercise all the rights envisaged by articles 15-21 of the GDPR (right of access, of rectification, of erasure, of restriction of processing, of data portability, and of objection to processing), as well as to revoke previously granted consent; in the event of failure to comply with their requests, the interested parties may lodge a complaint with the Data Protection Authority (GDPR - Article 13, paragraph 2, sub-section d).

#### Contact details

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## 1 PROCESSING OF DATA CONNECTED WITH THE RELATIONS ESTABLISHED WITH CUSTOMERS AND SUPPLIERS

### 1.1 Object of the processing

The Company processes personal identifying data of customers / suppliers (for example, name, surname, company name, personal/fiscal data, address, telephone no., e-mail, bank references and payment details) and of its operational contact persons (name, surname and contact details) acquired and used in the context of the supply of the services provided.

### 1.2 Purpose and legal basis of the processing

Data are processed for:

- concluding contractual/professional relationships;
- fulfilling the pre-contractual, contractual and fiscal obligations deriving from existing relations, as well as managing the necessary communications associated with them;
- fulfilling the obligations envisaged by the law, by a regulation, by Community legislation, or by an order of the Authorities;
- exercising legitimate interests and rights of the Data Controller (for example: the right to defence in court, the protection of credit positions; ordinary internal needs of operational, managerial and accounting natures).

Failure to provide the aforementioned data will make it impossible to establish relations with the Data Controller. The aforementioned purposes, pursuant to Art. 6, paragraphs b, c, and f, represent suitable legal bases for the lawfulness of the processing. In the event that it is intended to process data for other purposes, specific consent will be requested from the interested parties.

### 1.3 Methods of processing

The processing of personal data is carried out by means of the operations indicated in Art. 4 para. 2) GDPR, more precisely: the collection, recording, organizing, storage, consultation, processing, modification, selection, retrieval, comparison, use, interconnection, blocking, dissemination, cancellation and destruction of the data. Personal data are subjected to both paper and electronic and/or automated processing. The Data Controller shall process the personal data for the time necessary to fulfil the purposes for which they were collected and for any related legal obligations.

### 1.4 Scope of processing

The data are processed by internal subjects who are properly authorized and trained in accordance with Art. 29 of the GDPR. It is also possible to request the scope of communication of personal data, obtaining precise indications regarding any external subjects operating in the capacity of independent processing Managers or Controllers (consultants, technicians, banks, hauliers, etc.).

## 2 POLICY UPDATE

Please note that this information may be subjected to periodic revision, also in relation to the relevant legislation and jurisprudence. In the event of significant variations, appropriate indications will be posted, for a suitable period of time, on the home page of the website. In any case, interested parties are invited to consult this policy periodically.